

# AGENDA

**Meeting:** Trowbridge Area Board

**Place:** Conference Suite - County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Date:** Thursday 6 July 2023

**Time:** 6.30 pm

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Including the Parishes of: Hilperton, North Bradley, Southwick, Trowbridge, West Ashton.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Ben Fielding of Democratic Services, direct line 01225 718656 or email [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Daniel Cave, Trowbridge Park  
Cllr Antonio Piazza, Drynham  
Cllr Ernie Clark, Hilperton  
Cllr Horace Prickett, Southwick  
Cllr Mel Jacob, Trowbridge Paxcroft  
Cllr Edward Kirk, Adcroft  
Cllr Stewart Palmen, Central  
Cllr Jo Trigg, Lambrok  
Cllr David Vigar, Grove

## **Recording and Broadcasting Information**

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## **Parking**

To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Liam Cripps  
Area Board Delivery Officer – Caroline LeQuesne  
Senior Democratic Services Officer – Ben Fielding

	<b>Time</b>
<p>1     <b>Election of the Chairman</b> (<i>Pages 9 - 10</i>)</p> <p>To elect the Chairman of the Trowbridge Area Board for the forthcoming year.</p>	<b>6.30pm</b>
<p>2     <b>Election of the Vice-Chairman</b></p> <p>To elect the Vice-Chairman of Trowbridge Area Board for the forthcoming year.</p>	
<p>3     <b>Apologies</b></p> <p>To receive any apologies for absence.</p>	
<p>4     <b>Minutes</b> (<i>Pages 11 - 18</i>)</p> <p>To approve the minutes of the meeting held on 16 March 2023.</p>	
<p>5     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6     <b>Chairman's Updates</b> (<i>Pages 19 - 34</i>)</p> <p>To receive the following announcements through the Chair:</p> <ul style="list-style-type: none"> <li>• Wiltshire Libraries are supporting residents to stay online during the cost-of-living crisis.</li> <li>• Cost of Living Update.</li> <li>• Independent Visitor Scheme promotion for volunteers.</li> <li>• Update on the Council's activity and progress on the Climate Emergency - <a href="https://youtu.be/LP2FzC7rHSw">https://youtu.be/LP2FzC7rHSw</a></li> <li>• Multiply – Online Courses.</li> <li>• PCCs across the Southwest launch new rural crime survey and quarterly newsletter.</li> </ul>	<b>6.40pm</b>
<p>7     <b>Scottish &amp; Southern Electricity Priority Service</b> (<i>Pages 35 - 40</i>)</p> <p>To receive a presentation from Scottish &amp; Southern Electricity about registration for their priority service.</p>	<b>6.45pm</b>
<p>8     <b>Partner and Community Updates</b> (<i>Pages 41 - 70</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>• BSW Together (Integrated Care System)</li> <li>• Healthwatch Wiltshire</li> </ul>	<b>7.00pm</b>

- Community First
- Age UK Wiltshire
- Child Friendly Trowbridge
- Trowbridge Future
- Town and Parish Councils Nominated Representatives

9 **Area Board End of Year Report and Outside Bodies** (Pages 71 - 86) **7.25pm**

**Part I – Looking Back**

To receive the Area Board End of Year Report as well as to report on progress made in addressing the Area Board priorities selected for 2022/23:

- Supporting low-income individuals and families - Cllr Antonio Piazza
- Youth engagement, employment and positive activity opportunities - Cllr Jo Trigg
- Supporting positive mental health and wellbeing – Cllr Stewart Palmen
- Supporting the local economy - Cllr Daniel Cave
- Addressing climate change & Protecting Green Spaces – Cllr Mel Jacob

**Part II – Looking Forward**

To highlight potential priorities for the Area Board to consider for 2023/24.

To appoint Members as Lead representatives to Outside Bodies and any new Non-Priority Working Groups as set out at Appendix A;

To appoint a Lead representative to the LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

10 **Questions on Trowbridge Leisure** **7.45pm**

To receive any questions from the public on Trowbridge Leisure.

11 **Area Board Funding** (Pages 87 - 90) **7.55pm**

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

	<b>Community Area Grants</b>	<b>Youth Grants</b>	<b>Older and Vulnerable People Grants</b>
<b>Opening Balance For 2023/24</b>	£ 34,670.00	£ 30,464.00	£ 7,700.00
<b>Awarded To Date</b>	£ 0.00	£ 0.00	£ 0.00
<b>Current Balance</b>	£ 34,670.00	£ 30,464.00	£ 7,700.00
<b>Balance if all grants are agreed based on recommendations</b>	£ 29,170.00	£ 30,464.00	£ 2,707.00

**Community Area Grants:**

<b>Application Reference</b>	<b>Applicant</b>	<b>Project</b>	<b>Requested</b>
<a href="#">ABG1052</a>	Friends of The Down Cemetery	Friends of the down cemetery new strimmer	£500.00
<a href="#">ABG1215</a>	Trowbridge Future	1 Mill Street Project	£5000.00

### Older and Vulnerable Adults Funding:

Application Reference	Applicant	Project	Requested
<a href="#">ABG1157</a>	Families Out Loud	Trowbridge Client Support	£4993.00

- 12 **Local Highways and Footway Improvement Group (LHFIG)**  
*(Pages 91 - 98)*
- The Area Board will be asked to consider the recommendations from the 27 April 2023 Trowbridge Local Highways and Footway Improvement Group (LHFIG) meeting outlined in the report.
- 13 **Urgent items**
- Any other items of business which the Chairman agrees to consider as a matter of urgency.
- 14 **Close**
- The next meeting of the Trowbridge Area Board will be on 5 October 2023.

8.25pm

8.30pm